

STATED MINUTES OF REGULAR MEETING OF GALENA, MO CITY COUNCIL ON JUNE 2, 2022

1ST ON AGENDA: ROLL CALL

MAYOR- JOHN ARRINGTON

COUNCILMEN- VONDA BARELA, FRED BARELA & TARENA HILL

EMPLOYEES – MIKE CUPP, CARMEN MALLOY, KELLY WHEELER

MAYOR JOHN ARRINGTON CALLS MEETING TO ORDER AT 6:35 P.M.

2ND ON AGENDA: KENNY SHORT – Mr. Short was not present at the meeting.

3RD ON AGENDA: AUDITOR – SUSIE REYNOLDS – Auditor, Susie Reynolds, presented the 2021 audit results to council and reviewed the highlights and recommendations. Auditor advised they are available to do quarterly reviews at no extra charge, as this is included in the cost of the yearly audit. City clerk, Kelly Wheeler, gave auditor the 2022 first quarter Quickbooks backup record to review. The city clerk also asked for a PDF copy of the 2021 audit to be e-mailed for the electronic record of the audit. Vonda Barela made a motion to approve and accept the 2021 Audit results. Tarena Hill 2nd. All agree, motion passed.

4TH ON AGENDA: CITY ATTORNEY – MEL GILBERT – Mr. Gilbert asked if the transportation tax ordinance documents were sent to Jefferson City. Carmen Malloy said she believed they were sent. There was discussion regarding a proposed utility deposit increase for habitually late-paying customers. It was decided that for habitually late customers, the collector would calculate a 3-month average of the customer's billings which would become their deposit. This would apply to residential and commercial customers. Tarena Hill made a motion to have the city attorney work up an ordinance regarding the deposit calculations for habitually late-paying customers. Vonda Barela 2nd. All agree, motion passed.

Firework pickup for 6/27/2022 at 10 a.m. was confirmed.

5TH ON AGENDA: JAMES RIVER OUTFITTERS - James River Outfitters is now in compliance with State and City requirements for their business license.

6TH ON AGENDA: EMPLOYEE HANDBOOK: Subject is tabled until the June 20, 2022, council meeting.

7TH ON AGENDA: GATE VALVE REPAIRS: Mayor Arrington explained what a gate valve is and how they shut off and isolate the water flow in small sections to allow water line repairs or new hook-ups without the need to shut off water to more residents than necessary. Mayor also explained the gate valves should be fixed prior to any road work because the road may need to be dug into to access a gate valve. Carmen Malloy informed council the city has 2 gate valves in the inventory, and the cost of these was approximately \$3000 each. Tarena Hill made a motion to get bids for gate valve prices and labor costs to install. Fred Barela 2nd. All agree, motion passed.

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8th ON AGENDA: INCREASING COMMERCIAL DEPOSITS FOR WATER/SEWER: This topic was covered with city attorney (see above #4 on Agenda) and a motion was made for an ordinance to be written by the city attorney.

9th ON AGENDA: SETTING SEPARATE RATES FOR RESIDENTIAL, COMMERCIAL AND INSTITUTIONAL: There was no discussion on this topic. Carmen Malloy had prepared figures for comparison as requested by council at the 5/16/2022 meeting. Subject will be put on agenda again for the next meeting.

10th ON AGENDA: PUMP MOTORS FOR THE FILTERING SYSTEM AT THE SEWER PLANT: Carmen Malloy informed the council the pump motor has been installed. City Clerk informed council the bill for the cost of the pump was included in Greenway's invoice for May.

11th ON AGENDA: CITY ROAD SIGNS: Council was told the street signs have been received and are the correct size.

12th ON AGENDA: CITY INSURANCE: City clerk, Kelly Wheeler, presented the options and cost quotes received from Connell Insurance for renewal at the end of June. Council decided to purchase option 2 where the yearly premium was somewhat higher, but the deductible was lower. Cyber coverage was declined. Tarena Hill made a motion to purchase option 2. Vonda Barela 2nd. Roll call vote; Vonda Barela – Yes, Tarena Hill – Yes, Fred Barela – Abstain. Motion passed.

13th ON AGENDA CITY TRUCK REPAIR – Mayor updated council on the status of the city truck repair saying it has not been scheduled because of the constant use of the truck. Fred Barela suggested we just schedule the repair and if absolutely necessary we could rent a truck for a day while waiting for the repairs. Tarena Hill made a motion to make the appointment for the truck. There was no 2nd to her motion, as a call came in regarding a water main break.

Vonda Barela made a motion to take a short recess to allow Carmen Malloy and Officer Mike Cupp to respond to the call regarding the water main break. Tarena Hill 2nd. All agree, motion passed.

Vonda Barela made a motion at 7:55 pm to resume the council meeting. Fred Barela 2nd. All agree, motion passed.

14th ON AGENDA IS OLD BUSINESS –

John Arrington – Informed the council the park gazebo has been torn down and the debris removed. Randy Malloy, citizen from Wheelerville, came to Galena with his tractor to help with the project. Fred Barela made a motion to pay Randy Malloy \$300 for the use of his tractor and for his time and effort. Tarena Hill 2nd. All agree, motion passed. Tarena Hill also added that we should include a thank-you card with our payment.

Mayor John Arrington also discussed the roof repair for the well house. He advised that we are still gathering updated bids, and the subject was tabled until the next meeting.

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Regarding the water leak behind Stephens and Sons, Mayor John Arrington stated Shannon Stephens recommends shock rock at the water line and to move the gravel on the “island” to divert the water flow away from the bank where the water line is. Fred Barela questioned why MO DOT does not pay for this, as they maintain that water run-off ditch. Carmen Malloy stated she would make some calls to MO DOT for more information regarding this.

Lastly, Mayor John Arrington informed council the city’s lawnmower had been picked up by the repair shop but has not yet been returned. Tarena Hill advised she has spoke to the shop’s mechanic who said the issue was not what we had originally thought was the problem. Regardless, the parts have been ordered, but they may be slow to ship due to supply-chain issues. Tarena Hill will stay in touch with the repair shop until the job is completed.

Officer Mike Cupp updated the council on the status of the police radios. The \$20,000 grant money has been processed by the state for reimbursement to the city. The radios will not be complete until later in the year, as some components are still needed, and programming will also be needed when all components are obtained.

Fred Barela asked about the progress on the playground equipment for the city park. Carmen Malloy advised the grant for the contributing funds was turned in on June 1, and she has been gathering pricing for slides and teeter totters. Carmen reviewed the pricing she has found so far, including pricing for the playground item as well as shipping and installation, with the council. Tarena Hill made a motion to buy a 6’ slide and install the slide ourselves. Vonda Barela 2nd. Roll call vote; Vonda Barela – Yes, Tarena Hill – Yes, Fred Barela – No. Motion passed.

Vonda Barela – No Old Business
Tarena Hill – No Old Business
Kelly Wheeler – No Old Business
Carmen Malloy – No Old Business

15th ON AGENDA IS NEW BUSINESS –

Tarena Hill advised the cart she offered to donate for Carmen’s use will not work, as the wheels are for indoor use only. Tarena Hill made a motion to spend up to \$200 for a cart for Carmen Malloy to use for court which is now going to be held at the county’s Annex Building. Vonda Barela 2nd. All agree, motion passed.

Mayor John Arrington says our maintenance person, Michael Hatcher, would like a 20-gallon compressor and a power washer. The compressor would be mostly used to blow debris off mowing equipment, and the power washer would be used to clean the well house. Fred Barela said this equipment would be sitting unused more than it would be used, and the city should probably just rent a power washer. Fred then suggested we could use the leaf blower for debris removal on equipment just as well as using a compressor. He also offered the use of his gas-powered power washer to the city.

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Mayor John Arrington also reviewed the street work estimates received from Stephens and Son. The total of the estimates is more than what is in the fund, so the city will need to prioritize which streets are repaired. Tarena Hill made a motion to get a bid from Stephens and Son for the worst part of main and not the entire street. Vonda Barela 2nd. All agree, motion passed.

Carmen Malloy, City Collector, advised the council that Heather Berry wants a leak adjustment on her water bill. Council reviewed the city's adjustment policy and decided this leak did not meet the criteria for adjustment. Vonda Barela made a motion to disapprove the leak adjustment. Fred Barela 2nd. All agree, motion passed.

Kelly Wheeler, City Clerk, advised the council the results from the Workman's Comp Audit are in, and the city will be receiving a rebate of \$236.00.

Vonda Barela – No New Business

Fred Barela – No New Business

Mike Cupp – No New Business

16th ON AGENDA IS BILLS AND FINANCES – Deana Wells made a motion to approve and pay bills. Vonda Barela 2nd. All agree, motion passed.

17th ON AGENDA IS APPROVE MINUTES FROM 5/16/2022– Tarena Hill made a motion to approve the 5/16/2022 minutes. Fred Barela 2nd. All agree, motion passed.

Fred Barela made a motion to adjourn at 8:55 p.m. Tarena Hill 2nd. All agree, motion passed.