

STATED MINUTES OF REGULAR MEETING OF GALENA, MO CITY COUNCIL ON JANUARY 5, 2023

1ST ON AGENDA: Roll Call

MAYOR- John Arrington

COUNCILMEMEN PRESENT- Fred Barela, Tarena Dawson, Deana Despaw.

EMPLOYEES PRESENT – Carmen Malloy, Kelly Wheeler, Mike Cupp, Rick McCrea

Mayor John Arrington calls meeting to order at 6:30 P.M.

2ND ON AGENDA: City Attorney – Mel Gilbert –

3rd ON AGENDA: Ordinance Appointing and Setting Forth the Compensation of the City Attorney for the City of Galena for the Term January 1, 2023, Through December 31, 2023 – Council and Mr. Gilbert discussed current terms of contract and proposed changes. An agreement could not be reached, and the contract was not accepted.

4th ON AGENDA: Loop Street Sink Hole – Mayor Arrington reviewed with council the invoice for the sink hole repair. The repair is showing some signs of settling, and this will be addressed again in the spring.

At 7:05 pm, Deana Despaw made a motion to take a break from the meeting. Tarena Dawson 2nd. All agree, motion passed.

At 7:11 pm, Fred Barela made a motion to resume the council meeting. Deana Despaw 2nd. All agree, motion passed. Meeting was resumed.

5th ON AGENDA: Employee Handbook – Deana Despaw reviewed with council the changes she proposed to the employee handbook. Deana discussed with the city clerk some subjects she wanted investigated to see if they were federal requirements regarding family leave policies. Deana also advised the city clerk she had e-mailed job descriptions which need to be inserted into the manual. Once the next round of edits are completed, the manual will be reviewed again by city council.

6th ON AGENDA: Street Salt/Ice Melt Purchase – One of the council members had questioned the pricing on the most recent purchase of street salt/ice melt and arranged for a competing company to send a quote, so the city could determine if a switch in suppliers was warranted. The city clerk reviewed the invoice and the quote with council, and it was shown the city paid less than the competitor's quote.

7TH ON AGENDA: City Hall Roofing Project – Fred Barela made a motion to table this subject until March, 2023. Deana Despaw 2nd. All agree, motion passed.

8th ON AGENDA: City Garage – Insulation – Fred Barela made a motion to table this subject until March, 2023. Deana Despaw 2nd. All agree, motion passed.

9th ON AGENDA: Old Business –

Mayor John Arrington – Mayor addressed council regarding an individual who is interested in purchasing land owned by the city. City clerk was tasked with getting a couple of comparative market analysis statements on the property and to find out the procedure/process for the city to sell the land.

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Deana Despaw – No Old Business

Fred Barela – No Old Business

Tarena Dawson – Tarena mentioned to council there was a 2nd sink hole on the property. Council will address this again at the next meeting.

Carmen Malloy – No Old Business

Kelly Wheeler – Kelly addressed council regarding insurance coverage limits for the new city hall building. Council decided on \$150 per square foot for replacement cost on the building and 60K for contents. Kelly also gave each council member a copy of the Common Space Agreement for the new city hall office space.

Mike Cupp – No Old Business

Rick McCrae – No Old Business

10th ON AGENDA: New Business –

Mayor John Arrington – Mayor Arrington addressed council regarding plans for the basketball court at the city park, asking if they want to fix the concrete or remove it. Fred Barela made a motion to table the subject until the spring. Tarena Dawson 2nd. All agree motion passed.

Deana Despaw – No New Business

Fred Barela – No New Business

Tarena Dawson – No New Business

Carmen Malloy – Carmen presented council with the new business license for Firehouse Barbeque. Deana Despaw made a motion to approve the business license. Tarena Dawson 2nd. All agree, motion passed. Next, Carmen presented council with the 2022 credit memos and the delinquent tax report. Deana Despaw made a motion to approve the credit memos and tax report. Tarena Dawson 2nd. All agree, motion passed.

Kelly Wheeler – Kelly presented a summary of street expenses for the calendar year 2022 that were paid out of the general fund and asking if council would give permission to reimburse the general fund for the street expenses using monies from the fuel tax account. Deana Despaw made a motion to transfer \$29,842.37 from fuel tax to general fund for 2022 street expense reimbursement. Tarena Dawson 2nd. All agree, motion passed.

Mike Cupp – No New Business

Rick McCrea – Rick McCrea introduced to council an applicant for city prosecutor, Mike Hurney. Mr. Hurney spoke to council regarding his qualifications, preferred procedures and billing rates. Mr. Hurney offered his services at a rate of \$500 per month for regular traffic offences and municipal ordinance violations. Any other prosecutor services would be charged at \$125 per hour, and he will bill in quarter-

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hour increments. He is available for the first Thursday of each month, but starting in April, court will be moved to the 3rd Thursday of each month at 6 pm. This new schedule has been agreed upon by the court clerk and the municipal judge as well. Deana Despaw made a motion to hire Mike Hurney as City Prosecutor at a rate of \$500 per month with \$125 per hour billed on quarter-hour increments. Roll call vote; Tarena Dawson – Yes, Deana Despaw – Yes, Fred Barela – Yes. Motion passed.

11th ON AGENDA: Bills and Finances – Deana Despaw made a motion to approve and pay bills. Tarena Dawson 2nd. All agree, motion passed.

12th ON AGENDA: Approve Minutes From December 6, 2022 and December 12, 2022 – Deana Despaw made a motion to approve meeting minutes for both days. Tarena Dawson 2nd. All agree, motion passed.

Fred Barela made a motion to adjourn at 8:10 pm. Deana Despaw 2nd. All agree, motion passed.